



KALINGA INSTITUTE OF MEDICAL SCIENCES (KIMS) KIIT CAMPUS -5, BHUBANESWAR

Ref.No:KIIT/KIMS/ 6917 /2025

Dt:05.12.2025

OFFICE ORDER

The Official holiday list for the year-2026 for Teaching, Non-Teaching Staff & Students of School of Medicine & PBMH) is attached herewith for information.

1. Head of any School/Department may declare any of these holidays, except the national holidays, as working day on academic and related grounds after taking prior approval.
2. No Head of the School/Department can convert a working day into a holiday.
3. The Medical Superintendent is requested to arrange the Roaster duty during Durga Puja Holidays for Teaching & Non-Teaching staff, working in the Hospital so that the hospital business will function as usual without hampering the patient care. In lieu of full day roaster duty during Puja holiday, the concerned staff can avail equal no of leave in the different dates (not in consecutive manner) with the prior approval of MS, PBMH, KIMS.

NB:It has been observed that staff members are availing leave without prior approval which is causing inconvenience & affecting day to day functioning of the organization. Therefore, Staff members are advised to avail any type of leave with prior approval as detailed below.

Earned Leave – All Staff are requested to apply for Earned Leave before 15 days of availing the same duly forwarded by the HOD. They should proceed on leave after approval of the same by the competent authority.

Casual Leave – Staff members are also requested to avail Casual Leave after approval by the concerned HOD.

[Signature]
Pro Vice Chancellor 5.12.25

School of Medicine & PBMH, KIMS
KIIT Deemed to be University
Bhubaneswar

Encs:

- Holiday List for the staff & students School of Medicine.

Copies forwarded to:

- P.S. to Hon'ble Founder, KIIT, KISS & KIMS for information of Hon'ble Founder
- PS to Pro-Chancellor, KIIT Deemed to be University for information of Hon'ble Pro-Chancellor.
- PS to Vice Chancellor, KIIT Deemed to be University for information of Hon'ble Vice-Chancellor
- PS to Registrar, KIIT Deemed to be University for information of Registrar.
- MR/MS/Advisor/Prof. Emeritus/ Dy. Director Students Affairs, KIMS for information.
- Dean & Principal, KIMS/Principal, KIDS, Principal, KINS/Principal School of Pharmacy/Principal School of Physiotherapy/School of Allied Sciences for information.
- All HODs with a request to circulate this notice among their staff members.
- All Unit Heads of all wing of KIMS/KIDS/KINS & PBMH with a request to circulate this notice among their staff members.
- Core Group, KIMS for information.
- Group Director/Director CRRIP/Director Operations/DO/Nursing Superintendent for information.
- All Notice Boards.



KALINGA INSTITUTE OF MEDICAL SCIENCES (KIMS)

CAMPUS-5, BHUBANESWAR - 751024

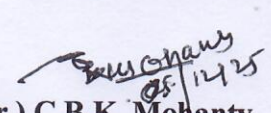
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HOLIDAY LIST FOR THE YEAR - 2026

(FOR TEACHING & NON-TEACHING STAFF, SCHOOL OF MEDICINE & PBMH, KIMS)

DATE	DAYS	NO. OF DAYS	EVENT
23.01.2026	Friday	1	Saraswati Puja
26.01.2026	Monday	1	Republic Day
04.03.2026	Wednesday	1	Holi
21.03.2026	Saturday	1	Id-ul-Fitre
27.03.2026	Friday	1	Shree Ram Navami
14.04.2026	Tuesday	1	Maha Vishubha Sankranti
15.06.2026	Monday	1	Raja Sankranti
16.07.2026	Thursday	1	Rath Yatra
15.08.2026	Saturday	1	Independence Day
04.09.2026	Friday	1	Janmastami
14.09.2026	Monday	1	Ganesh Puja
02.10.2026	Friday	1	Gandhi Jayanti
19.10.2026 – 20.10.2026	Monday-Tuesday	2	Durga Puja(Maha Navami & Vijaya Dasami)
25.12.2026	Friday	1	Christmas
	TOTAL	15	


Prof. (Dr.) C.B.K. Mohanty
Pro Vice Chancellor
School of Medicine & PBMH, KIMS
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